

## **EMERGENCY MEDICAL SERVICES COMMISSION MEETING MINUTES**

**DATE:** September 18, 2008  
5:09 P.M.

**LOCATION:** Marriott East Hotel and Conference Center  
Indianapolis, Indiana

**MEMBERS PRESENT:** Gary Miller (Private Ambulance)  
Charles Valentine (Municipal Fire)  
Myron Mackey (EMTs)  
Terri Hamilton (Volunteer EMS)  
G. Lee Turpen II (Paramedics)  
William Rutherford, MD (Emergency Physicians)  
Jane Craigin (Hospital EMS)

**MEMBERS ABSENT:** Michael Olinger, MD (Trauma Physicians)  
Ed Gordon (Volunteer Fire)  
Sue Dunham (Emergency Nurses)

**OTHERS PRESENT:** Michael Garvey, Chief of Staff, Indiana Department  
Of Homeland Security

**CALL TO ORDER:**

The meeting was called to order by Chairman Gary Miller. Rebecca Blagrove called the roll and advised the chairman that a quorum was present.

**ADOPTION OF MINUTES:**

**Jane Craigin requested that her request for staff to develop a policy to handle certifications of personnel that file late in-service reports and report back to the commission at the next meeting be added to the minutes. Myron Mackey offered a motion to approve the minutes as amended. The motion was seconded by Terri Hamilton. The minutes were approved with the amendment.**

## **STAFF REPORTS:**

### **EMS PERSONNEL CERTIFICATION**

John Buckman reported that he, Sherrie Crain, Mike Garvey, and Mara Snyder met regarding late certifications and decided that a legislative change would be necessary for the commission to grant extensions when certification renewals are filed late. He also advised that a rule would be required before the commission could charge fees for certifications. He will have a recommendation at the next meeting.

Mr. Buckman stated that reports have not yet been developed for the new certification database so he did not have accurate certification numbers. He said that the division was trying to streamline the certification process but that some personnel were not sending in the required information. Ms. Craigin suggested that students be given information on the certification process.

**Chairman Miller directed Mr. Buckman to return with a policy for dealing with “new” late certifications.**

**Ms. Craigin offered a motion that applications where requested information is not received within one year of the date on the course report be denied and the applicant sent a denial letter which may be appealed. The motion was seconded by Lee Turpin. The motion passed.**

Ms. Craigin stated that providers were being sent PSIDs instead of them being sent to the individual. Mr. Buckman said that if a provider gets a number for someone who is no longer an employee they should return the document to the agency.

**Mr. Buckman asked for direction concerning Darren Moore who had taken an Advanced EMT test 4 times passing it on the 4<sup>th</sup> attempt. Mr. Turpin offered a motion to deny the certification. The motion was seconded by William Rutherford. The motion passed.**

### **EMS PROVIDER CERTIFICATION REPORT**

EMS Operations Director submitted a report showing a total of 788 certified EMS provider organizations.

### **EMS OPERATIONS REPORT**

Vehicle Inspections	166
Provider/Hospital//Training Institution Applications	75
EMS Provider visits	141
EMS Provider Audits	01
Hospital Visits	15

Ms. Crain reported that the triage tag train the trainer program will be conducted later this year. One session will be held in each Homeland Security District. She reported that staff has been asked to set up the DPMU for the Pan Flu Exercise in November. This exercise will require that the date for the November commission meeting be changed.

Ms. Crain stated that she and EMS staff members Tom Nowacki and Don Watson assisted in the agency's response to the recent flooding. She also reported that she and staff are very active in conducting the ambulance competition and conference activities.

#### EMS DATA REGISTRY

Chief of Staff Mike Garvey reported that a total of 2,320,354 run reports have been entered to date. He said that the agency is working with Firehouse to develop a web-based reporting system. Mr. Garvey also stated that a survey on fiscal impact of implementing the NEMSIS dataset will be sent to providers and he encouraged them to respond.

#### EMS TRAINING STAFF REPORT

Julia Fox reported that she was still developing a web-based autism training program and that she was planning to have a PI update on adult education principles and agency training related processes. Ms. Fox stated the education sub-committee of scope of practice was working on a position paper.

#### WORKGROUP REPORTS

EMS District Manager Jason Smith reported that the Trauma Protocol Workgroup has decided to take a step back and see where EMS fits into the trauma system. Mr. Mackey relayed the Dr. Olinger expressed concern about any requirement that forces EMS to bypass a local hospital. Ms. Craigin agreed that any protocol not be too restrictive.

#### **LEGAL MATTERS**

##### Pending Administrative Cases

A list was given to the commission for their information only.

##### Administrative Emergency Order of Suspension

It was reported that the agency has issued the following Emergency Order of Suspension: Order No. 19-2008, Terence P. Miller, Suspension of First Responder and EMT Certification

Notice of Non-Final Order of Administrative Law Judge

Cause No. 06-01, Theresa Rinehart, Paramedic No. 44888

Administrative Law Judge William Teegarden reported that the cause was ready for action.

The non final order stated that the Order of the Department of Homeland Security dated January 24, 2006, issued to Theresa Rinehart, holder of paramedic certificate #44888, placing her certification on probation is hereby reversed.

**Ms. Craigin offered a motion to accept the non-final order of the ALJ. The motion was seconded by Charles Valentine. The motion passed. Ms. Hamilton and Dr. Rutherford abstained.**

**OLD BUSINESS**

Update of NEMSIS Data Elements to be added to Administrative Code

Mike Garvey requested that the commission approve the addition of “medical complications” to the data elements

**Mr. Valentine offered a motion to add “medical complications” to the data set. The motion was seconded by Ms. Craigin. The motion passed.**

**NEW BUSINESS**

Training Institution Waiver Request

St. Anthony, Crown Point, Indiana, 836 IAC 4-2-1(g)

Requesting a waiver of the accreditation requirement for paramedic training programs

**Mr. Valentine offered a motion to approve the request. The motion was seconded by Mr. Turpin. The motion passed.**

Request for Honorary EMT Certification

Mr. Smith requested that the commission grant an Honorary EMT Certification to Gary Wentworth, Certification No. 32708.

Mr. Wentworth will be unable to renew his certification due to medical problems. When his certification expired he will have been certified for 20 years.

**Mr. Mackey offered a motion to approve the request. The motion was seconded by Mr. Valentine. The motion passed.**

**EMS COMMISSION RULE WAIVERS:**Provider Waiver Requests

EMS District Manager Don Watson presented the following:

*Lutheran Hospital, Fort Wayne, renewal of staffing waiver for specialty transport units*

The departments RNs have been specially trained to function when a paramedic is not available.

Staff's recommendation is to approve the waiver.

**Ms. Craigin offered a motion to approve the waiver. The motion was seconded by Mr. Mackey. The motion passed.**

**COMMISSION CHAIRMAN'S REPORT and DIRECTION:**

Chairman Miller recognized and thanked Tony Pagano for his years of service to the commission. He also directed the education committee to notify students of the possibility they may not be certified if they do not provide all required information during the application process and to define a process for the handling of late/expired certifications.

Mr. Garvey thanked Jerry Key of the Indiana Ambulance Association for arranging a meeting to encourage EMS and fire services to work ore closely together.

Ms. Crain stated that she had received a request from Susan Edwards who had sent her in-service report in late due to hospitalization of her son. Ms. Crain stated that the hours have been verified and recommended that the commission accept the in-service and grant certification.

**Mr. Mackey offered a motion to approve the request. The motion was seconded by Ms. Craigin. The motion passed.**

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:45PM.